
TABLE OF CONTENTS

	PAGES
UNDERSTANDING THE LAYOUT OF THE DEPARTMENTAL BUDGET	i
DEPARTMENTAL/GROUP BUDGET SUMMARIES	
Office of the General Manager	1
Water System Operations	13
Water Resource Management	35
Engineering Services	47
Business Technology	61
Human Resources	77
Real Property Development & Management	87
Office of the Chief Financial Officer	95
External Affairs	107
General Counsel Department	119
General Auditor Department	129
Ethics Office	135
GLOSSARY	141

UNDERSTANDING THE LAYOUT OF THE DEPARTMENTAL BUDGET

DEPARTMENTAL GROUP/BUDGET

The Departmental Section provides detailed information about the Operations and Maintenance (O&M) budget of each group and department and consists of the following:

Mission

Describes, at a high level, the scope of the organization's functions

Programs

Describes the organizations roles and responsibilities by program or section and provides a summary organizational chart

Goals & Objectives

Summarizes the objectives each organization proposes to accomplish in the upcoming fiscal years

O&M Financial Summary

Provides a summary of the organization's O&M budgets. For FY 2016/17 and FY 2017/18, O&M expenditures are identified by salaries and benefits, professional services, and "other" expenditures and incorporate the group objectives

O&M Budget by Section

Provides a summary the organization's O&M budget and personnel count by section or program

Personnel Summary

Provides a breakdown of total personnel involved in O&M and capital work

Significant Budget Issues

Identifies significant budget issues the organization is facing over the biennium as well as any significant changes by budget year.

Expense Category

Category	Description
<i>Salaries and Benefits</i>	Labor costs and fringe benefits for Metropolitan's regular, district temporary, and agency temporary employees. Total salaries and benefits, direct charges to capital, and net O&M salaries are shown.
<i>Professional Services</i>	All costs associated with work performed by outside contractors and consultants.

Category	Description
<i>Operating Equipment</i>	Costs associated with the purchase of capitalized portable equipment, including automobiles, trucks, servers, and other applicable portable equipment.
<i>Other</i>	Cost of purchasing chemicals, materials and supplies, reprographics, travel, telephone, and other necessary items for effective operation of Metropolitan. A breakdown has been provided to itemize those expense categories that are five percent or more of the “other” category.